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MEMORANDUM OF BILATERAL UNDERSTANDING

KATHO University College

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Belgium
represented by
Mr Joris Hindryckx, President

IVAN FRANKO STATE PEDAGOGICAL UNIVERSITY
82100 Drohobych, Lviv Region
Ivan Franko Str. 24, Ukraine
represented by
Mrs Prof. Nadiya Skotna, Principal

Representatives of

KATHO University College, Flanders, Belgium
and
Ivan Frank University, Drohobych, Ukraine

have held a series of discussions pertaining to the desirability and feasibility of a relationship designed to strengthen the bonds between their institutes of higher education, and in this process contribute to better intercultural and international understanding and communication.

In addition, the institutes will engage in a process of mutual assistance calculated to strengthen and develop the capabilities of both institutions of higher education through the joint development of the following courses of action:

1. The institutes of higher education will carry on a continued programme of exchanging information on a wide variety of educational and applied research programmes involving all faculties concerned, such as:
   - Commercial sciences and business management
   - Health care,
   - Applied Social Studies,

- Applied Engineering, technology and informatics,
- Biotechnology,
- Education.

The information exchange will not be limited to the educational contacts only. Other contacts, such as with enterprises, service centres, community centres, hospitals, industry will be encouraged.

2. The Institutions of higher education will exchange research publications, published books/works and other literature enhancing the learning resources of the institutes with particular emphasis on the fields as delineated above.

3. The institutes of higher education will plan for specific action programmes designed to mutually benefit the institutes in the field of joint curriculum development, with a specific emphasis on European and International dimensions, and this in all areas concerned. Participants should be enabled to use each other's course materials. Both partner institutions will co-operate actively in the development of ODL (open and distance learning) and other multimedia-tools as well as the use of languages, especially the minority languages and the lesser used languages.

4. The institutes of higher education will plan for specific action programmes regarding the mobility of students and of members of the academic staff. Each institute will provide facilities and opportunities for students and staff members from the other institute to study, teach, and also to carry out applied research. To organise and finance those action and research programmes we have the intention to use international and European sources such as the Erasmus+ with possibilities for inter-institutional agreements between programme and partner countries (all other countries). The template is provided for academic years 2014-2015 up to 2020-2021.

<u>Specific programmes to be approved on a case by case basis</u>:

- Organize the developing and improving of the professional level of human resources involved in special education and care for children, youngsters and adults with disabilities, by providing initial and in-service trainings for staff and students.
- Exchange of good practise during congress- and study weeks organised by both institutes.
- Develop a field project in social welfare institutes in Drohobych-Ukrain with students of the faculties Applied Social Studies -IPSOC and Social Humanities from Ivan Franko Drohobych.
- Develop joint research projects in biology, ecology, environmental protection and health care with staff of faculty Agro and Biotechnology KATHO-HIVB and faculty of Biology Ivan Franko Drohobych

- Organize a study-tour for academic staff.

5. The exchange of registered students will be effected on the basis of a learning agreement, following an application procedure. The registered student pays only his/her fee in the home institution. The student is expected to abide by the home regulations of the host institution. The signed learning agreement will be given to all parties involved. A signed copy of the transcripts of records will be sent to all parties involved: the home institution, the host institution and the student. Credits will be used according to the grading scale of the home institution.

6. In cases where only supervision and guidance is required during a period of practical training, both institutes agree on doing this on a similar basis, both quantitative and qualitative.

7. Participation in joint short study-week programmes will be encouraged, involving staff and students.

8. Staff exchange is to benefit the study programmes of the host institute. Candidates must be academically acceptable to the host institute. The specific duties will be determined in the course of the preliminary negotiations between the faculties involved. Unless otherwise specified, visiting specialists will assume the same work schedules as their colleagues in the host institution. In addition to formal institutional obligations, exchange professors will make themselves available for consultation during their period of stay. Each institute will continue to pay the home salary to its representative during the period of his/her service in the host institute. Unless otherwise specified by specific European or other international programmes each home institute is also responsible for its representative's travel costs. The full cost of accommodation is borne by the host institute.

In recognition of the fact that meaningful programmes of the type envisioned in this Memorandum of Understanding require constant planning and attention, each Institution will appoint at least two representatives to serve as a Planning Committee which will concern itself with the following functions:

1. Maintaining continuous communication on the ways and means by which such a relationship can be most fruitful for all concerned.
2. Constant exploration of ways and means to finance joint projects in an effort to avoid delays in programmes for want of necessary financial support.
3. Preparing a recommended course of action for the consideration of officials of the institutes by June 31st of each year covering the proposed activities for the succeeding budgetary period. This draft plan should be prepared in sufficient detail, so that the suggested number of academic members of staff

to be deputed is evident as well as the proposed methods of meeting the financial needs involved.

The names of the representatives are add to this Memorandum of Understanding in an annex and are yearly confirmed mutual.

This Memorandum of Understanding as well as succeeding plans of cooperation shall be effective after approval of the terms of the agreement by the appropriate authorities - or legal representative in case the higher education institution is a non-profit organisation - of both institutes.

Cancellation of the agreement may be effected by either party with a notification of six months in advance of the anticipated of termination date.

This agreement shall not prevent either institute from establishing similar relations with other institutions in the same or in other countries.

Kortrijk, 14/06/2013

KATHO

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